

ZOOLOGICAL GARDEN

Alipore, Kolkata-27

Dated.16.04.2017

NOTICE INVITING TENDER

Sealed Tenders in prescribed format are invited by the Director, Zoological Garden, Alipore from registered, licensed and reputed medicine shop owners having experience in dealing veterinary medicine to supply different medicines/ equipments at veterinary Hospital of the Zoological Garden, Alipore for a period of one year from the date of issue of order for supply of medicines/ equipments. The period may be extended for a further specific period by the Director, Zoological Garden, Alipore on the basis of satisfactory performance and specific terms and conditions.

1. Eligibility Criteria:

- a) Minimum of three years of experience in selling veterinary medicines / equipments.
- b) Valid Trade License
- c) Vat Registration Number
- d) Income Tax Pan No.

2. Sale of Tender Document: The tender document can be purchased from the office of the Director, Zoological Garden, Alipore from 18.04.2017 to 26.04.2017 (except Thursday) between 11.00am and 4.00pm on payment of a sum of Rs.500/- (Rupees five hundred only).

3. Earnest Money: EMD (Earnest Money Deposit) of Rs. 5,000/- in the form of demand draft in favour of Zoological Garden, Alipore must be submitted with the tender.

4. Submission of tenders: Interested tenderers are required to submit tender in the following manner:

- (a) Envelope-A will contain Earnest Money in sealed cover.
- (b) Envelope-B will contain Price Bid in sealed cover.

(c) Envelope-C will contain A & B. In the event of failure of Earnest Money, no bids will be opened. All envelopes should be separately addressed to the Director, Zoological Garden, Alipore, Kolkata-700027 indicating tender for the "Supply of Veterinary Medicines / Equipments at the Zoological Garden, Alipore, Kolkata."

The tenders should reach the office of the Zoological Garden, Alipore by 3.00pm on 28.04.2017.

5. Opening of Tender: Price Bids shall be opened on 29.04.2017 at 4.30pm. The bids will be opened in presence of such bidders as may be present.

Date:


Director
Zoological Garden, Alipore,
Kolkata-27

TERMS AND CONDITIONS

1. **The intending tenderers should have:**
 - a) Minimum of three years of experience in selling veterinary medicines / equipments.
 - b) Valid Trade License
 - c) Vat Registration Number
 - d) Income Tax Pan No.
2. **Description of work:**
 - a) Medicine and or medicines/ equipments should be supplied within three days from the date of order.
 - b) The medicines/ equipments will be supplied at the Veterinary Hospital of the Zoological Garden, Alipore by their own cost.
 - c) In case of urgency, the suppliers will be telephonically advised to deliver the require medicine / equipments and in such case, delivery should be made immediately.
 - d) The medicine / equipment may be changed by the authority before delivery of the order.
 - e) A minimum period of expiry of six months is to be ensured for the medicines to be supplied with respect to delivery date.
3. The rate will be accepted according to the company's price list printed on medicine / equipment after deduction of quoted discount.
4. The payment will be made within 30 days from the date of submission of bill containing receipted challan from the consignee.
5. Taxes will be levied from the bills as per usual norms.
6. The contract shall be for a period of **one year** from the date of issuance of order unless extended further by the Director, Zoological Garden, Alipore. The contract can be curtailed or terminated at any time by the Director, Zoological Garden owing to deficiency of service, supply of sub-standard materials and breach of contract or change in requirements of the Zoological Garden, Alipore.
7. The contract may be extended, on the same terms and conditions or with some additions / deletions / modifications, for a further specific period by the Director, Zoological Garden, Alipore.
8. The successful tenderer shall not transfer, assign pledge or sub-contract its rights and liabilities under this contract to any other agency without the prior written consent of the Director, Zoological Garedn, Alipore.
9. The tenderer will be bound by the documents furnished by him/them to the Zoological Garden, Alipore while submitting the tender or at subsequent stage. In case any of such documents furnished by the service provider is found to be false at any stage, it would be deemed to be a breach of terms of contract making the service provider liable for legal action besides termination of contract.
10. The Director, Zoological Garden, Alipore reserves the right to accept or reject any or all bids without assigning any reasons thereto. **No conditional tender will be entertained.**
11. The Director, Zoological Garden, Alipore and or the supplier may terminate the contract by issue of one calendar month's notice in writing from either side.
12. The Price Bid should be accompanied with an Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees five thousand only) in the form of Demand Draft drawn in favour of Zoological Garden, Alipore failing which the tender shall be rejected out rightly.

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13. The Earnest Money Deposited in respect of the agencies which do not qualify in the Bid shall be returned to them without any interest. However, the EMD in respect of successful tenderer shall be adjusted towards the Security Deposit. Further, if the supplier fails to supply the required medicine / equipment within 3 days from date of placing the order the Security Deposit shall stand forfeited without giving any further notice.
14. In case of breach of any terms and conditions attached to this contract, the Security Deposit of the supplier will be liable to be forfeited by the Zoological Garden besides annulment of the contract.
15. The Director, Zoological Garden, Alipore reserves the right to withdraw / relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage.
16. All legal Proceedings in any matter arising out of this tender shall be settled by the appropriate court under the jurisdiction of the High Court of Calcutta.
17. Successful tenderer is required to get an agreement executed with the tendering authority on receipt of work order as per usual procedure.
18. Conditions may be modified/added/deleted in the final Agreement.

Dated:


Director
Zoological Garden, Alipore,
Kolkata-27

DECLARATION

1. I, Son / Daughter / Wife of Shri/Smt.....
.....Proprietor/ Director/Authorized signature of the medicine shop, mentioned above, am competent to sign this declaration and execute this tender documents.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information / documents furnished along with the above tender are true and authentic to the best of, my knowledge and behalf. I/We am/are well aware of the fact that furnishing of any false information /fabricated documents would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person:

(Seal)

Full Name:

Date:

PRICE BID

For "Supply of Veterinary Medicines / Equipments at the Zoological Garden, Alipore, Kolkata."

1.	Name of the Medicine Shop	
2.	Address with Phone Number	
3.	Name of the Proprietor/Partner	
4.	The tenderer should quote rate the medicines / equipments mentioning the percentage of rebate offered by him/ them over the MRP. ***The applicable taxes would be calculated and added afterwards.	

Certified that I/We have read the tender documents. I/We undertake to abide by the terms and condition laid down in the tender documents

Signature of the proprietor/ authorized person:

(Seal)

Full Name:

Place:

Date: