ZOOLOGICAL GARDEN
Alipore, Kolkata 700027

e-NIT No. 19/ZGA/E-tender(2nd call)/2026 , date: 02.11.2026

Disposal of Iron Scrap materials at Zoological garden Alipore. The Director, Zoological Garden Alipore invites e-tenders for the following work(s) from the eligible persons/agencies/companies, including consortium and partnership firms as detailed in the table below. [Collection (downloading) and Submission (uploading) of Tender can be made online through the website https://wbtenders.gov.in only].

List of Works:

Sl. No.	Name of the work (1)`	Amount of Earnest Money to be deposited (Rs.) (2)	Period of Completion (3)	Name of the Concerned Officer (4)	Eligibility of Contractor (5)
1	**Disposal of Iron Scrap materials at Zoological garden Alipore**.	5,000/-	30(thirty) days	Director Zoological Garden, Alipore	Eligibility Criteria as per serial No. 1 mentioned below)

In the event of e-filling, intending bidder may download the tender documents from the website https://wbtenders.gov.indirectly with the help of Digital Signature Certificate.

1.**Eligibility Criteria for participation in tender:**

(a) All categories of intending Tenderers shall have satisfactorily completed as a prime agency during the last 5 (five) years prior to the date of issue of this Tender Notice and as per Notification no. 03-A/PW/O/10C- 02/14dated 12.03.2015

For 1st Call of NIT :

Intending tenderer should produce credentials of similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,

Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;

or

Intending tenderers should produce credentials of 1(one) single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value atabove; In case of running works , only those tenderers who will submit the certificate of satisfactory running work from the Competent authority, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

For 2nd Call of NIT :

Intending tenderer should produce credentials of similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;

or,
Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of minimum value of 25% of the estimated amount put to tender during 5(five) years prior to thedate of issue of the tender notice;

or

Intending tenderers should produce credentials of 1(one) single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at

above; In case of running works , only those tenderers who will submit the certificate of satisfactory running work from the Competent authority, or equivalent competent authority will be eligible for thetender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

Documents:

Sl. No.	Category Name	Sub-Category Description		Document Name
A	Certificates	Certificates	1.	GST Registration Certificate and Acknowledgement
			2.	PAN Card
			3.	P. Tax (Challan) (for the Preceding financial year)
B.	Company Details	Company Details	1	Proprietorship Firm –(Trade License) Structure & Org
			2	Partnership Firm –(Partnership Deed) (Trade Licence)
			3	Pvt.Ltd./LLP/Ltd. Company –(Incorporation Certificate, AOA, MOA Trade License
			4	Society (Society Registration Copy) , Trade License and Food & Beverage License, Power of Attorney, MOA and AOA of the Company
C.	Credential Certificate	Credential -1	1	Similar type of Service
D.	Financial Info	Turn Over	1	I.T. Return for Assessment year (for the last

				financial year)*
			2	Last three years Audited Balance Sheet and Profit and Loss A/c statement
			3	Form –I (Structure & Organization) (To be submitted by Company's Letter Head)
			4	Form –II (Experience Profile) (To be submitted by Company's Letter Head)
			5	Form –III (Financial Statement) (To be submitted by Company's Letter Head)
			6	Annexure-A (Additional Security Performance to be filled by bank authority as applicable)
F.	Affidavit		1	Affidavit- Y (to be submitted in notarized format)

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website https://wbtenders.gov.in Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 03.

3. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID & sample of the items** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the Director, ZGA. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect.

Joint Ventures/sub contract will not be allowed.

A prospective bidder shall be allowed to participate in the instant job either in the capacity of individual or as a partner of a firm.

No mobilization advance and secured advance will be allowed.

Bid shall remain valid for a period not less than 180 (*one hundred eighty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

4. Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	**Date of uploading of N.I.T. & other Documents (online) (Publishing Date)**	**03.11.2026& 10.00 Hrs.**
2	**Documents download/sell/submission start date (Online)**	**03.11.2026 & 10.00 Hrs.**
3	**Bid Submission closing (On line)**	**17.11.2026 & 15.00 Hrs.**
4	**Bid opening date for Technical Proposals (Online)**	**19.11.2026 & 15.00 Hrs.**

5	**Date for opening of Financial Proposal (Online) and physically sample Presentation**	**The date and time of financial bid opening will be announced after Technical bid evaluation**

5.Description of Work/Service:

• Zoological Garden, Alipore intends to dispose of the **iron scrap materials**lying at different locations within the Zoological Garden premises through e-Tender in accordance with the applicable rules and procedures of the Government of West Bengal.

•The scrap materials have been identified and divided into the following **five (05) lots**:

- **Lot-I:** Giraffe Math
- **Lot-II:** Behind Bear Enclosure
- **Lot-III:** Near Office
- **Lot-IV:** N.L. Gate
- **Lot-V:** Fishing Cat

•The approximate quantity/measurement of the scrap materials in each lot has been assessed and recorded in the **Measurement Sheet/Schedule of Scrap Materials** enclosed with the NIT.

•The **reserve/base rate of the iron scrap materials has been assessed and fixed by the Government-approved/engaged Valuer**. The reserve/base rate so fixed shall form the basis for

Sl. No.	Items	Reserve Rate of scrap/ Kg. (Rs.)
1	Barbed Wire,	**22.00**
2	Gate with Sheet 1.50 Mtr. X 1.60 Mtr., Gate with Sheet 1.70 Mtr. X 1.90 Mtr., Iron Sheet,	**25.00**
3	Fencing Grill 2.70 Mtr. X 1.60 Mtr., Fencing Grill 2.60 Mtr. X 1.60 Mtr., Angle 65 X 65, Angle 40 X 40, Small Scrap, MS Pipe (Cut Pcs.), GI water Pipe, Damage Iron Section	**27.00**
4	Chain Link Net/ Roll 4.5 Mtr. X1.5 Mtr.,	**28.00**
5	Pipe 80 mm., Pipe 65 mm, I section, Pipe 150 mm, Zoo Gate Top Logo	**30.00**
6	Valve 75 mm	**32.00**

disposal of the respective lot(s).

• Bidders shall quote their offer **at or above the reserve/base rate fixed by the Government Valuer**, in the manner prescribed in the e-Tender.

•The successful bidder shall be required to lift and remove the entire awarded lot from the Zoological Garden, Alipore premises at his/her own cost and risk.

•The final sale consideration shall be determined on the basis of the **actual net weight of the scrap materials lifted by the successful bidder**, as recorded through weighment at an **authorized/approved weighbridge**, and the accepted rate of the concerned lot.

- Each vehicle carrying scrap shall be weighed:

  - **Before loading**, wherever practicable, to ascertain the tare weight; and
  - **After loading with the scrap materials**, to ascertain the gross weight.

The difference between the gross weight and tare weight shall be treated as the **net weight of scrap** for billing/payment purposes.

- The weighment shall be carried out at an authorized weighbridge approved/accepted by the Zoological Garden authority in presence of the Range Officer, Zoological Garden Alipore. The weighbridge slip/weight certificate shall be produced before the authorized officer of the Zoological Garden for verification.

- The cost of weighment, transportation, loading, unloading, dismantling, cutting, labour, machinery, fuel and all other incidental expenses connected with removal of the scrap shall be borne entirely by the successful bidder.

- The successful bidder shall remove only the materials specifically included in the awarded lot and shall not remove any other material or property belonging to the Zoological Garden.

- The scrap materials shall be disposed of on an **"AS IS WHERE IS", "AS IS WHAT IS" and "NO COMPLAINT BASIS"**.

6.Earnest Money: .Earnest Money: Payment procedure: Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:

On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
Bidder will receive a confirmation message regarding success/failure of the transaction. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
If the transaction is failure, the bidder will again try for payment by going back to the first step.

Payment through RTGS/NEFT:

(i) On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
(ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
(iii) If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/ Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
(iv) Hereafter, the bidder will go to e-Procurement portal for submission of his bid. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

Refund/Settlement Process:

I. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
II. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective

bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.

III. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

IV. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.

V. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443 00-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.

EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.

Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.

All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees (if any) were initiated.

There is no exemption of any kind for any of the eligible contractors towards cost of tender document fee or EMD.

7. **Security Deposit:**EMD submitted by successful bidder shall be converted as part of the security deposit. Remaining part of the Security Deposit of the accepted tender value will be adjusted from the bill of the contractor. No interest will be paid on Security Deposit (SD) by the authority.

8. **Additional Performance Security:**

When the bid rate is 80% or less of the Estimate put to tender then an Additional Performance Security in the form of Bank Guarantee to be submitted as per Memo No. 796-F(Y) Dated: 25.02.2022 from Finance Department, Audit Branch. **The Bank Manager of the bank issuing Bank Guarantee to submit in the prescribed format as mentioned Annexure-A in the NIT alone will be accepted. Non-submission of the prescribed Bank Guarantee in the prescribed format is the sufficient reason to reject the bidder and no further bid will be entertained, whatsoever, the case may be.**

9. The Bidder, at his own responsibility and risk is encouraged to visit and examine the place and materials to be supplied and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the place shall be at his own expense. The bidder may bid all of the 3 subgroup or anyone /two sub group

10. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the garden authority. The tender accepting authority of Zoological Gardenreserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

11. Conditional / Incomplete tender will not be accepted under any circumstances.

12. **The intending tenderers are required to quote the rate *online.***

13. The intending tenderers have to deposit sample of items (non-perishable) in office before opening of tender.

14. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

15. The Director, Zoological Garden, Alipore reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained. The volume of specific item may change based on actual requirement of the zoo

16. If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.

17. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances without any reference to the lowest tenderer.

18. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
i)N.I.T.
ii) Terms & Conditions
iii) Technical Bid
iv) Financial Bid

19. Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

a) Financial Capacity
b) Experience / Credential & others eligibilities mentioned above

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in above .If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any notice.

20. Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

21. No. price preference and other concession will be allowed.

22. **Mandatory engagement of Job Card holders:**

Wherever applicable, As per the Gazette Notification No. 1140 PRD-33011/1/20-24-MGNERJSEC Dated: 07.03.2024, Job Card holders shall mandatory be engaged in the works where rural unskilled worker can be engaged. The agency executing the works shall also furnish a certificate after completion of works that only Job Card holder were engaged for unskilled works during execution.

Sd/-
Director
Zoological Garden, Alipore

ZOOLOGICAL GARDEN,ALIPORE

SECTION - A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to (the web portal of ZGA the contractor is to click on the link for
e- Tendering site as given on the web portal.

Digital Signature certificate (DSC):

Each contractor is required to obtain a Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

Submission of Tenders:
Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for work, one in Technical Proposal & the other is Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:
The Technical proposal should contain scanned copies of the following in one covers (folders).

(a). Statutory Cover Containing the following documents:

1) **EMD AND OTHER DOCUMENTS:**

a) Photocopy of NEFT/RTGS towards Earnest Money (EMD) as prescribed in the N.I.T. against the work in favourof **ZoologicalGarden,Alipore**.

b) N.I.T.

(NIT & Tender Document downloaded properly and upload the same Digitally Signed). **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. 0.
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N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. A.5.(b). will render the tenderer liable to be rejected.

Tender Evaluation Committee (TEC)
Evaluation Committee constituted by the Director, Zoological Garden, Alipore will function as Head of Evaluation Committee for selection of technically qualified contractors.

Opening & evaluation of tender:

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Opening of Technical Bid:

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a)&(b.) will be opened first . If there is any deficiency in the Statutory Documents the tender will summarily be rejected. Decrypted (transformed into readable formats) documents of the statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Summary list of technically qualified tenderers will be uploaded online. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Financial Bid
The financial bid should contain the following documents in one cover (folder) i.e. Item of Quantities (BOQ). The contractor is to quote the rate (own rate) online through computer in the space marked for quoting rate in the BOQ.
Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.
Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant Act.

Rejection of Bid:
Tendering authority reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tendering authority's action.

Award of Contract
The Bidder whose Bid has been accepted will be notified by the Tender Inviting Authority through acceptance letter / Letter of Acceptance.
The notification of award will constitute the formation of the Contract.
The Agreement will incorporate all agreements between the Tender Inviting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents.

ANNEXURE – B
Zoological Garden,Alipore
2,Alipore Road,Kolkata-700027

Terms and Conditions

1. e-Tender should submit on or before the mentioned date published on the tender notice.

2. The tenderers will have to produce original documents to prove their past experience, capabilities and financial resources to do such type of business and up to date Trade License, Current Income Tax Return & P. Tax Challan after opening of Technical Bids to the Tender Committee of the Zoological Garden, Alipore

3. Tender is submitted in the approved system for the ingredients in the accompanying Group of the tender.

4. The tender will be opened by the tender committee, Zoological Garden, Alipore at the place and time to be notified in the office Notice Board and Websites.

5. The final acceptance of the tender is subject to the approval of the Director, Zoological Garden, Alipore

6. The Director, Zoological Garden, Alipore is not bound to accept the lowest or any tender.

7. The Director, Zoological Garden, Alipore can accept any tender either wholly (as per group) or for one or more ingredients only.

8. The successful tenderer shall have to execute an Agreement of contract and deposit security money for the due performance of the work within a week from the date of receipt of the letter of acceptance. This security deposit will be refunded in accordance with terms of the contract upon certifying satisfactory completion/performance of the work by the competent authority.

9. The successful tenderer shall have to furnish up to date Trade License, GST & Income Tax Return &**credential** soon after signing the contract but before any payment is received. In case of failure to do so the payment of the bills will be kept held up and if found necessary the contract will be terminated and security money is to be forfeited.

10. The contract shall begin lifting of scrap by 30 days, otherwise penalty of 10% per week.

11. The contract shall not be assigned or subject to sold even in part. Sub contract now allowed

12. The Director, Zoological Garden, Alipore reserves the right of accepting the tender wither wholly or partly or rejecting any tender without assigning any reason.

13. Canvassing in any form whether direct or implied will be a disqualification.

14. Any other conditions appearing in the notice for the tenders will also be binding on the tenderers.

15.disposal of iron scrap material (as is where as basis)

16.Bidder are requested to visit the lots in physical before bidding.

Special Terms and Conditions

1. Reserve Price

The reserve/base rate of the scrap materials has been fixed on the basis of the valuation carried out by the **Government Valuer**. The bidder shall quote a rate **not less than the reserve/base rate** specified in the Schedule of Scrap Materials.

2. Basis of Final Sale Value

The final sale value shall be calculated as follows:

Final Sale Value = Accepted Rate per Kg/MT × Actual Net Weight of Scrap Lifted

The actual net weight recorded at the approved/authorized weighbridge shall be considered for final settlement of the sale value.

3. Actual Quantity

The quantity mentioned in the NIT/Measurement Sheet is **approximate and indicative only**. The successful bidder shall have no claim for compensation, refund or reduction in the accepted rate due to variation between the approximate quantity and the actual quantity obtained through weighment.

4. Site Inspection

The intending bidders are advised to inspect the scrap materials at the respective locations before submission of their bids. The bidder shall satisfy himself/herself regarding the nature, condition, location, accessibility and approximate quantity of the scrap materials.

No claim based on ignorance of the site conditions, quality, condition or quantity of scrap shall be entertained after submission of the bid.

5. Bidding

The bidder shall submit his/her offer through the e-Tender portal in the prescribed manner. Bids below the reserve/base rate fixed by the Government Valuer shall not be considered for acceptance.

6. Acceptance of Highest Bid

The highest responsive bid above the reserve/base rate shall be considered for acceptance, subject to approval of the competent authority and observance of all applicable Government rules.

The highest bidder shall not have any automatic right to claim award of the lot.

7. Payment of Sale Consideration

The successful bidder shall deposit the sale consideration as per the accepted rate and actual quantity/weight of scrap, along with applicable taxes, duties, cess and other statutory charges, within the period prescribed by the competent authority.

8. Weighment Procedure

a. Every vehicle used for lifting the scrap shall be weighed at an authorized weighbridge.

b. The tare weight of the empty vehicle shall be recorded before loading, wherever practicable.

c. The gross weight of the loaded vehicle shall be recorded after loading.

d. The net weight shall be calculated by deducting the tare weight from the gross weight.

e. The original weighbridge slip shall be submitted to the authorized officer of the Zoological Garden.

f. The Zoological Garden authority reserves the right to verify the weighment, including re-weighment, if considered necessary.

g. In case of any discrepancy in weighment, the decision of the authorized officer, based on verification/re-weighment, shall be final, subject to applicable rules.

9. Weighbridge Charges

All charges towards weighment at the authorized weighbridge, including charges for re-weighment, if required due to any discrepancy attributable to the bidder, shall be borne by the successful bidder.

10. Loading, Cutting and Dismantling

The successful bidder shall make his/her own arrangement for:

- dismantling;
- cutting of oversized materials, wherever required;
- segregation;
- loading;
- labour;
- tools and machinery;
- transportation; and
- removal of the scrap from the premises.

No additional payment shall be made by the Zoological Garden for any such work.

11. Time for Removal

The successful bidder shall lift and remove the awarded scrap materials within **30 days** from the date of receipt of the Sale Order/permission for lifting, after completion of all payment and other required formalities.

Extension of time, if any, shall be subject to approval of the competent authority.

12. No Partial Removal

The successful bidder shall be required to remove the entire awarded lot within the stipulated period. Partial removal of a lot shall not be permitted unless specifically allowed by the competent authority.

13. Responsibility for Labour and Workers

The successful bidder shall be solely responsible for engaging labour/workers and for compliance with all applicable labour laws, safety regulations, insurance requirements and statutory obligations.

The Zoological Garden shall have no liability whatsoever towards the workers/labourers engaged by the successful bidder.

14. Safety and Security

The successful bidder shall take all necessary safety precautions during dismantling, cutting, loading and transportation of the scrap.

Any accident, injury, loss or damage occurring to the bidder, his/her employees, labourers, agents, vehicles or equipment shall be entirely at the bidder's own risk and responsibility.

15. Damage to Zoo Property

The successful bidder shall ensure that no damage is caused to any enclosure, building, road, tree, electrical installation, water supply, pipeline, equipment or any other property of the Zoological Garden during the removal process.

Any damage caused shall be made good by the bidder at his/her own cost or the assessed cost of such damage may be recovered from the bidder.

16. Movement within Zoological Garden

Entry of vehicles, labourers and representatives of the successful bidder inside the Zoological Garden shall be strictly regulated by the authorized officers/security personnel.

The bidder shall comply with all instructions relating to security, animal safety, visitor safety and movement of vehicles.

17. Timing of Removal

The removal of scrap shall be undertaken only during the days and hours permitted by the Zoological Garden authority. The authority may restrict or modify the timing of removal in the interest of security, animal welfare or smooth functioning of the Zoological Garden.

18. Taxes and Statutory Charges

All applicable **GST, cess, duties, fees, levies and other statutory charges**, as applicable, shall be borne and paid by the successful bidder in addition to the sale value, unless otherwise specifically mentioned in the NIT.

19. Transportation

The successful bidder shall arrange suitable vehicles for transportation of the scrap. All transportation shall be carried out in accordance with applicable laws and regulations.

Any transit permit, e-way bill or other statutory document required for transportation shall be arranged by the successful bidder, wherever applicable.

20. Verification at Gate

No scrap shall be allowed to leave the Zoological Garden premises without proper authorization. The quantity/material being removed shall be verified by the authorized officer/security personnel against the relevant lot and weighbridge documents.

21. Prohibition on Removal of Other Materials

The successful bidder shall not remove any material other than the scrap specifically covered under the awarded lot. Any unauthorized removal shall be treated as a serious breach of the tender conditions and may attract appropriate action under applicable rules/laws.

22. Risk and Responsibility

After the scrap is handed over for lifting, the successful bidder shall be solely responsible for the safe custody, handling and transportation of the scrap until it reaches its destination.

23. Failure to Lift Scrap

If the successful bidder fails to lift the scrap within the stipulated period without valid reason and approved extension, the competent authority may cancel the award and forfeit the EMD/Security Deposit, as applicable, and take further action under the applicable rules.

24. No Subletting/Transfer

The successful bidder shall not transfer, assign or sublet the awarded lot to any other person/firm without prior written permission of the competent authority.

25. Environmental Compliance

The successful bidder shall comply with all applicable environmental laws, rules and regulations relating to transportation, recycling and disposal of scrap materials.

26. Indemnity

The successful bidder shall indemnify and keep indemnified the Zoological Garden, Alipore against any loss, damage, claim, accident, injury, liability or legal proceedings arising out of the lifting, handling, dismantling, loading or transportation of the scrap by the bidder or his/her representatives, workers or agents.

27. Cancellation/Termination

The competent authority reserves the right to cancel the tender, reject any or all bids, withdraw any lot, or terminate the award in whole or in part in accordance with applicable Government rules, without thereby incurring any liability towards the bidder.

28. Dispute and Jurisdiction

Any dispute arising in connection with the tender or disposal of scrap shall be dealt with in accordance with the applicable rules of the Government of West Bengal. The decision of the competent authority shall be final and binding, subject to the provisions of applicable law.

29. General

The bidder shall be deemed to have carefully examined the site, scrap materials, conditions of removal and all other relevant circumstances before submitting the bid. Submission of a bid shall be deemed to constitute acceptance of all the terms and conditions of the NIT.

The approximate quantity/measurement, valuation and reserve/base rate fixed by the Government Valuer shall be treated as part of the tender documents. **The final quantity for billing shall, however, be determined on the basis of actual net weight recorded through weighment at the authorized weighbridge.**

The Zoological Garden, Alipore reserves the right to accept or reject any bid/lot and to take any decision in the interest of the Department and in accordance with applicable Government rules.

FORM – I
APPLICATION

To
Director
Zoological Garden, Alipore
Kolkata-700 027

Subject: Name of the work with E-tender reference No. - . Reference: (N.I.T No.)_____

Dear Sir/Madam,
Having examined the statutory and NIT documents; I/We hereby submit all necessary information and relevant documents for evaluation.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith.

I/We are interested in bidding for the work mentioned above.

I/We understand that

a) E-tender Inviting Authority and Accepting Authority can Amend the scope and value of the contract bid under this project.
b) E-tender Inviting Authority and Accepting Authority reserve the right to reject any e-tender without assigning any reason.

The application is made by me/us on behalf of _____ in the capacity of the _____ duly authorized to submit the e-tender

Enclosure:

(1) Technical Proposal (Envelop/Folder)

Signature of authorized officer of the Farm:_____

Title & Capacity of the officer:_____

Name of the Firm with Seal:_____

FORM – II

STRUCTURE AND ORGANISATION

1. Name of the applicant (Tenderer):

2. Office Address:

Telephone No.: Fax No.: e-mail :

3. Name and address of Bankers:

4. Attach an organization chart showing the structure of the company with names of key personnel and technical staff with Bio-data

:
Date:_____

Signature of authorized officer of the Farm:_____

Title & Capacity of the officer:_____

Name of the Firm with Seal:_____

Note: 1. Application covers Proprietary Farm, Partnership, Pvt. Ltd. Company or Corporation.

FORM – III

EXPERINECE PROFILE

List of Projects completed that are similar in nature to the works

Name of the TIA	Name, Location and Nature of work	Name of authorised supervisor with Designation	Contract Price Indian Rupees	Percentage of participation of company	Original Date of starting work	Origin al date completion of work	Actual date of starting of work	Actual date of Completion of work	Reason for delay in completion

FROM – IV

FINANCIAL STATEMENT

Name of Applicant:

Summary of Annual Turnover based on the audited financial statement of the last three financial years. (Attach copies of the audited financial statement of the last three financial years)

	Year2022-2023 (Rs. In Lakh)	Year2023-2024 (Rs.In Lakh)	Year2024-2025 (Rs. In Lakh)
a)Annual Turnover			
b)Average Turnover			

Certified and Signed by the

Chartered Accountant of the

Firm Sign by:-

Membership No:-

Name of the Officer

.....

Name of the Firm with Seal

AFFIDAVIT – "Y"

(To be furnished in Non-judicial stamp paper of Rs. 10.00 (Rupees Ten Only) duly notarised after publication of E-NIT & e-NIT No. & date should be mentioned in the body of Affidavit)

1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. I have all machineries as per NIT & all will be at site during entire period of work. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

2) The under-signed also hereby certifies that neither our firm M/S…… nor any of constituent partner had been debarred to participate in tender by the any Government Department during the last 5 (five) years prior to the date of this N.I.T. I/We have presently……..nos of works in my hand & I would finish the work in time.

3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

5) Certified that I have applied certified that I have applied in the tender in the capacity of individual/ as a partner of a firm/authorized representative of company or society and I will not handover the job to any other person except my employee to supervise.

Date:_____
Signature of authorized officer of the firm:_____
Title & Capacity of the officer:_____
Name of the Firm with Seal:_____

Enclosure:
(1) Statutory Documents
(2) Non Statutory Documents

Digitally signed by PIYALI CHATTERJEE
Date: 2026.11.02 13:56:27 IST
Location: West Bengal-WB